

How shall I get my duplicate driving Licence?

I. NECESSITY:

A person holding an effective DRIVING LICENCE issued by a valid licensing authority only is enabled to drive a motor vehicle in any public place. Such person is entitled to drive the vehicle belonging to the particular class of vehicle which is mentioned in his/her driving licence.

In case of loss of such driving licence, the holder of the driving licence can apply for a duplicate driving licence.

II. REQUIRED DOCUMENTS:

- Some states may insist for the FIR registered at the nearest (jurisdictional) police station by mentioning the Name and Date of birth of the applicant.

a) Copy of the VALID DRIVING LICENCE, if any:

- A copy of the Driving Licence which is issued by an authorized licencing authority which is effective as on the date of application for issue of duplicate driving licence.

b) FEE DETAILS

- Please refer to the link "[How much fee to be paid](#)" depicting the fee structure for various services from RTO, including addition of a class of vehicle to the existing Driving Licence available in Portal.
- However, there may be some additional fee viz., user charges/service charges etc., that may vary from State to State. To know more on these details, please follow the link "[Get Fee Details of a State](#)".
- To know the fee details as defined by the CMV Rule-32, for various transactions, please follow the link [Central Motor Vehicle Rules \(CMVR\) 1989 \(http://morth.nic.in\)](http://morth.nic.in).

III. WHERE TO APPLY FOR DUPLICATE DRIVING LICENCE?

- Applicants can apply ONLINE for Duplicate Driving Licence by following the link "[Updatations to my Driving Licence](#)".

- Applicants can also take the print out of the duly filled-in ONLINE application along with the reference number and the same can be submitted at the chosen RTO office.
- Wherever the ONLINE transactions are not enabled, the applicants shall submit an application on plain paper/ Unified Form to the jurisdictional licensing authority, requesting for issue of the duplicate DL