

## How to get address changed in Driving Licence?

### **I. NECESSITY:**

It is mandatory to get the endorsement of change of address in the driving licence in case of a person re-locating from one place to another across the country. But it is advisable to get the endorsement done on the DL in order to communicate to the respective members of the family, particularly in the event of any untoward incident.

### **II. REQUIRED DOCUMENTS:**

#### **1. VALID DRIVING LICENCE:**

Driving Licence issued by an authorized licensing authority which is effective as on the date of application for change of address in driving licence.

#### **2. FEE DETAILS**

- Please refer to the link "[How much fee to be paid](#)" depicting the fee structure for various services from RTO, including addition of a class of vehicle to the existing Driving Licence.
- However, there may be some additional fee viz., user charges/service charges etc., that may vary from State to State. To know more on these details, please follow the link "[Get Fee Details of a State](#)".
- To know the fee details as defined by the CMV Rule, for various transactions, please follow the link [Central Motor Vehicle Rules \(CMVR\) 1989](#) (<http://morth.nic.in>).

#### **3. ADDRESS PROOF: (To produce any ONE of the following)**

- Electoral Roll
- LIC Policy
- Passport
- Pay slip issued by any office of the Central Government of a State Government or a Local body
- Any other document(s) as may be prescribed by the State Government viz., Ration Card/Water Bill/Electricity Bill

#### **4. NO OBJECTION/GENUINENESS CERTIFICATE**

- A certificate issued by the previous licensing authority stating that there is no objection to carry out any transactions on the particular licence.
- Such certificate is applicable only for those applicants whose changed address is outside the jurisdiction of previous licensing authority.

#### **III. WHERE TO APPLY FOR CHANGE OF ADDRESS IN DRIVING LICENCE?**

- Applicants can apply ONLINE for change of address in Driving Licence by following the link "[Updatons to my Driving Licence](#)".
- Applicants can also take the print out of the duly filled-in ONLINE application along with the reference number and the same can be submitted at the chosen RTO office.
- Wherever the ONLINE transactions are not enabled, the applicants shall submit an application on plain paper/Unified Form to the jurisdictional licensing authority, requesting for endorsing change of address in the DL.